

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Establishment – GAD - Single Unit –Special Category Stenographers –  
Re-commencement of Probation of Smt K. Swarnalatha, in the category  
of Special Category Stenographer – Orders- Issued.

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GENERAL ADMINISTRATION (SU.V) DEPARTMENT

G.O.Ms.No.73

Dated:10-03-2014.

Read the following:-

- 1.O.O.Ms.No.78, General Administration (S.U.I)  
Department, Dated:09-01-2006.
- 2.O.O.No.36, Social Welfare Department,  
Dated:28-01-2006.
- 3.O.O.No.195, Social Welfare Department,  
Dated:08-06-2006.
- 4.G.O.Ms.No.355, G.A(S.U.V) Department,  
Dated:24-07-2009.
5. O.O.Rt.No.262, General Administration (S.U.V)  
Department, Dated:02-02-2010.
- 6.O.O.Rt.No.61, Planning (O.P.I) Department,  
Dated:03-02-2010.
- 7.Circular Memo.No.4068/S.U.II/A1/2011-2,  
G.A(S.U.II) Department, Dated:22-02-2012.
- 8.Memo.No.17734/SU.V/A1/2012-1,Dated:16-11-13.

O R D E R:-

In the orders 1<sup>st</sup> & 2<sup>nd</sup> read above, Smt K. Swarnalatha, was promoted to the post of Special Category Stenographer and admitted to duty w.e.f 27-1-2006 A.N. On the request of the individual, she was relieved as Special Category Stenographer on 09-06-2006 A.N to undergo Revenue Inspector training in the order 3<sup>rd</sup> read above i.e., after completion of 5 months 13 days service while she is under probation in the category of Special Category Stenographer. Consequent on repatriation, from Revenue Inspector training, the individual has reported to duty as Special Category Stenographer on 27-01-2010.

2. Under Rule 11(b) of A.P. Secretariat Subordinate Service Rules, 1997, read with Rule 16(c)(ii) of A.P. State & Subordinate Service Rules, 1996, Smt K. Swarnalatha, has not completed the stipulated period of probation of one year on duty within a continuous period of two years in the category of Special Category Stenographer, as the service rendered by her in the post of Revenue Inspector will not count for probation/minimum service in the said category. Therefore, it is proposed to re-commence the probation of the individual w.e.f. 27-01-2010 i.e. the date of joining of individual on return from Revenue Inspector Training under Rule 16(b) of A.P. State and Subordinate Service Rules, 1996 read with Rule 16(c) (ii) of the said rules.

3. In the memo 8<sup>th</sup> read above, the individual is requested to submit any representation, why her date of commencement of probation in the category of Special Category Stenographer should not be changed from 27-01-2006 to 27-01-2010 as per the above rule position, by 31-01-2014. In response, no objection/representation is received within the stipulated period.

(PTO)

4. After careful examination of the matter, Government hereby order to re-commence the probation of Smt K. Swarnalatha in the category of Special Category Stenographer w.e.f.27-01-2010 i.e. subsequent date of joining of individual on return from Revenue Inspector Training, under rule 16(b) of A.P. State and Subordinate Service Rules, 1996 read with rule 16(c) of the said rules, duly modifying date of regularization assigned in G.O. 4<sup>th</sup> read above.

5. On re-commencement of the probation, Smt K. Swarnalatha, the then Special Category Stenographer shall be on probation for a period of one year on duty within a continuous period of two years under Rule 16(c) of A.P. State and Subordinate Service Rules, 1996 and Rule 11(b) of A.P. Secretariat Subordinate Service Rules, 1997. Accordingly, the School Education (OP) Department, shall count the actual period spent by Smt K. Swarnalatha for declaration of probation in the category of Special Category Stenographer.

6. The School Education (OP) Department are requested to make necessary entries in the Service Register of the individual to the above effect and take further necessary action for declaration of her services as per Rule 18 of A.P. State and Subordinate Service Rules, 1996.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S. K. SINHA

DG, Dr. MCR HRD & E.O SPL. C.S TO GOVT. &  
Spl. CHIEF SECRETARY TO GOVERNMENT (Ser. & HRM)(FAC)

To

Smt K. Swarnalatha, Private Secretary to Secretary to Government  
through School Education (OP) Department  
The School Education (OP) Department

Copy to:

SF/SC

//Forwarded By Order//

SECTION OFFICER